CHECKLIST: WHAT TO TAKE TO A JOB FAIR

Background Information on Job Fairs

Job Fair Tips for Employers

What to Bring?

Community Information

- Flyer and information about community.
- Job description of open jobs.
- Business cards.

General information about older adult services

- One-pager on all jobs available in older adult services.
- Workforce Crisis One-Pager.
- If you have a computer: play the recordings and videos found on the Center for Workforce Solutions.
  - Reaching Nontraditional Populations
  - The Diverse Jobs in Older Adult Services
  - Videos

For more information, please check the following resources:

https://www.hrci.org/our-programs/our-certifications/phr
https://www.shrm.org/
https://www.thinkhr.com/
https://www.hr360.com/